

FEI Endurance Event Materials Check List

This checklist is a list of recommended materials and accommodations. This list is not intended to supersede any USEF or FEI rules and is not an exhaustive list but instead an overview of general materials and accommodations found at FEI Endurance competitions in the U.S.

Documents to be sent to athletes before the event

- FEI Schedule
- Course (loops) Maps (include crew points if applicable)
- Base Camp Map
- Campground Map

Secretary/Check-in Materials

- Any additional non-USEF entry blanks or forms
 - Some may be completed prior to the event rather than in-person
 - These forms may be used to capture information such as the below examples:
 - Non-USEF identification (if the event is running concurrently)
 - Rider contact information
 - Campground information/requirements
 - Meal requirements
 - Crew information
 - Horse Health Requirements
- USEF State specific [Waiver and Release of Liability](#)
- [Federation Entry Agreement](#)
- Mechanism for collecting event fee(s) (if not done online prior to event). Athlete welcome packet and competition items should not be distributed until full payment is made.

Event Materials

- Timing Equipment
 - 2-3 watches to display the official time
 - 3-4 large display atomic clocks with seconds are highly recommended for display at arrival, departure, and pulse stations (1 extra clock as a back-up)
 - Batteries for the clocks
 - Ensure each clock is correctly calibrated and all are aligned
 - Timing Sheets (ensure all timers are updated on how to correctly complete these sheets)
- Scale
 - Recommended to use a digital scale that displays pounds as well as kilograms
 - A piece of plywood or similar support element to balance the scale
 - It is highly recommended that the scale and support element stay in the same spot from first use until the last for the entirety of the competition.
- Markers for horse identification

- Recommendation to have both light and dark colors to ensure the identification will be visible for a variety of coat colors.
- Closed Box for passports
- Board to post:
 - Copies of the loops (see art. 817.2.2 for FEI Endurance rules on map scale)
 - Copies of emergency contacts (include name, phone number, directions to emergency hospital for humans and emergency (surgical clinic) for equines)
 - Copies of Safe Sport Posters
- Athlete and crew Bibs/Pinnies
- Identification for all officials
- Materials to mark Vet Lanes (required length is 40 meters); start and finish lines
- Tent(s) with spikes to secure to the ground (for timers, check-in station, etc.)
- Tables and chairs
- Pens/Pencils, file folders, envelopes, plastic folders, clipboards, etc.
 - Recommendation to stock more of these materials than you think you will need
 - If you have waterproof paper, ensure the pens you purchase can write on waterproof paper
- Awards
 - A completion award for each combination who successfully completes is required as per art. 857.2 within the FEI Endurance rules.
- Garbage bags
- Ensure Treatment Vet has all the applicable items needed at an Endurance event (fluids, screen or sheet for emergency privacy, medications, etc.)
 - OC should provide privacy screen(s) or sheet(s) if possible

Documents

- Vet Cards
 - Recommendation to use card stock weight and/or waterproof paper
- Time Cards
 - Format will depend on timing system being used
- Voting Papers
 - Include lines for Hold, Horse Number, Pass/Fail (to be circled)
- Copy of FEI Master lists for weighing
- Copy of FEI Master lists for tack inspection
- Copy of FEI Master lists for passports collection (In and Out)
- Stall Cards that display the horse's name, athlete's name, division being competed in, phone number of person responsible.
- [FEI Best Condition Form](#)
 - If running an AERC event concurrently, please note that the FEI permits the AERC BC form to be used, but AERC will only accept their form.

Base/Campground Accommodations

- Specific area for stall/corrals for FEI horses (recommended for all FEI divisions but required for 2* and 3* divisions) (for biosecurity requirements)
- Designated Isolation area
- Treatment Area (2 stalls)
- Isolated stall for drug testing
 - This area must be separate from Isolation and Treatment areas to avoid any cross-contamination.
- Vet gate including separated Recovery/Cooling, Vetting and Hold areas. It is recommended to separate FEI areas for biosecurity requirements.
- Start and finish lines
- Water troughs and hoses
- Buckets (if none are being provided, communicate with athletes that they need to provide their own)
- Emergency horse transport (trailer hooked to truck, designated driver on call on grounds)

Course/Loop Accommodations

- Water access/troughs (at least every 10 km)
- Trail markers
- Loops must be a minimum of 20km and a maximum of 40km as per art. 814.4.2 within the FEI Endurance rules
- Distance marker every 10km
- LED Lights, Glow sticks, or similar noticeably lit items for night markers
- Crew Points identification (if applicable) (at least 5 km between crew points)