

USEF CARRIAGE PLEASURE DRIVING
**COMPETITION
MANAGEMENT**



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BRIEF HISTORY

Prior to the invention of the automobile, the horse and buggy represented the primary mode of both public and private transportation. Therefore, it is no surprise that carriage driving has established itself as one of the oldest and most popular disciplines within competitive equestrian sport. Carriage pleasure driving classes pay tribute to this heritage. Vehicles used in competition are, in many cases, either antique or replica carriages of the day.

Classes may be divided by type of hitch: single, pair, tandem, unicorn, or four-in-hand, and can be further categorized by the criteria with which they are judged.

Although overall performance is evaluated in every class, the driver's skill and ability take priority in reinsmanship. Conversely, in a working class the performance of the horse or horses is most important. A turnout class is primarily evaluated based on the appropriateness and quality of the vehicle, harness, and driver appointments. Additionally, there are obstacle classes which test the driver's ability to negotiate a series of cones set in a particular pattern and order, with speed and accuracy becoming the determining factor. Pleasure Drives and Driven Dressage classes may also be included at driving competitions.

WHAT IS A CARRIAGE PLEASURE DRIVING HORSE?

This should be a horse that is a pleasure to drive. The vehicle should be suitable for the style of horse. Example: Formal vehicle/formal horse, Sporting vehicle/sport horse, etc.

COMPETITIONS THAT OFFER CARRIAGE PLEASURE DRIVING CLASSES

To search for competitions offering Carriage Pleasure Driving Classes, use the link below and check the Carriage Pleasure Driving box under the "Divisions" drop down box on the search tool to find applicable competitions.

<https://www.usef.org/search/competitions>

CARRIAGE PLEASURE DRIVING COMPETITIONS

Open Pleasure Driving Classes may be offered in conjunction with breed-restricted classes at a breed or multi-breed competition. The rules for these classes will be found in the Carriage Pleasure Driving Section of the USEF rulebook. The division will be unrated ("N") when these classes are offered as "open to all breeds."

Chapter 10 (licensed Officials) for officiating regulations and eligibility: <https://www.usef.org/forms-pubs/q6-zadLCzI4/gr10-licensed-officials>

BREED RESTRICTED OR MULTI-BREED COMPETITIONS

Breed-restricted Carriage Pleasure Driving Classes may also be offered at breed or multi-breed competitions. These carriage pleasure driving classes are restricted to one specific breed of horse (i.e. Arabian, Morgan). Because they are restricted and no longer open to any breed, the classes now fall under the Breed License for the competition.

Chapter 10 (licensed Officials) for officiating regulations and eligibility: <https://www.usef.org/forms-pubs/q6-zadLCzI4/gr10-licensed-officials>

To find a current list of Carriage Pleasure Driving officials, please use the search tool at the link below.

<https://www.usef.org/search/officials>

COMPETITION MANAGER

1. Competition Manager or Organizer: The manager/organizer is responsible for the operation of the competition. They must be available at all times to act in an executive capacity. It is their duty to enforce all rules and directives of USEF from the time entries are admitted to the show grounds until they depart. To be eligible to serve as a Competition manager:

2. Must be a senior member of USEF .
 - a. Must be a member of the appropriate affiliate .
 - b. Annually complete SafeSport training .
 - c. Must have a current background check .
3. Additional duties include but are not limited to:
 - a. Ensure judges, technical delegates and other officials are current USEF Officials
 - b. Order measurement of horse/pony whose height is in question and to see that such measurement is correctly performed .
 - c. Eliminate a competitor who has made an entry of horse, driver or vehicle that is ineligible .
 - d. Pay officials and other agreed indebtedness .
 - e. Provide adequate timing equipment .
4. Any organizer/manager that violates or knowingly permits violation of the rules or directives of the USEF is subject to disciplinary action .

COMPETITION SECRETARY

1. Competition Secretary: An individual who processes entries or performs such other duties as assigned by the Board of Directors, the show committee or Competition Management, and manager .
 - a. Must be a senior member of USEF .
 - b. Must be a member of the appropriate affiliate .
 - c. Annually complete SafeSport training .
2. Meet with Organizing committee and Manager .
 - a. Set Fees .
 - b. Plan Schedule .
 - c. Organize/plan prize list .
 - d. Establish parameters
3. Duties:
 - a. Receive and Process Entries
 1. Check for Signatures on release forms .
 2. Check for suspensions .
 3. Verify membership .
 4. Verify exhibitor's eligibility .
 5. Verify eligibility of horses entered .
 - b. Check-in exhibitors .
 - c. Provide exhibitors with entry number cards .
 - d. Furnish judges/officials with scorecards .
 - e. Collect Equine Drugs and Medications Report Forms .
 - f. Provide information sheets to officials and copy/post results .
 - g. Refer disciplinary action complaint to the Federation .
 - h. Submit Post Competition report form to USEF .
 1. Include fees due .
 2. Must be received at the USEF office within 10 calendar days of the close of competition .
 - i. Submit results to USEF
 1. Full results required .

2. Submit electronically.
 3. Must be received at the USEF office within 10 calendar days of the close of competition.
- j. Standard USEF Competition Forms
1. Disciplinary Action Complaint Form
 2. Licensed Official Evaluation Form
 3. USEF Show Pass Form
 4. Competition Poster
- k. Individual Forms for Competitions
1. Membership Applications
 2. Horse Application
 3. Farm/Business Recording Application
 4. Medication Report Form
 5. Horse/Pony Measurement form
 6. Driving/Dressage Measurement form
4. After the competition: Pay premiums to exhibitors which must be issued no more than 30 days after the close of competition.
 5. Apply for next year's License Agreement
 - a. Application required within 60 days of the last day of the next to last competition on the existing license.
 6. Retain competition records for three years.
 7. Send reports to member organizations.
 8. Complete Financial reports

COMPETITION INFORMATION

SHOW ORGANIZERS

1. Make sure that management has provided adequate area for ring, obstacle course, warm-up, and parking.
2. Look at SAFETY concerns: (i.e., fencing, terrain, condition of footing).
3. Check on adequacy of communication between driving arena and main show secretary's stand.
4. Make sure timing equipment, obstacle equipment (cones, flags, etc.) have been provided.
5. If a pleasure drive is planned, maps should be available to all exhibitors and officials.
6. Course Charts should be posted, orders of go established and posted for obstacle classes.
7. Check obstacle courses, route, and obstacles themselves for potential safety problems.

USEF RULES and SCHEDULING

Classes at an Open Carriage Pleasure Driving Competition are to be held in accordance with the specifications in the USEF Rule Book – Chapter CP. When scheduling driven dressage tests and coaching drive times, be sure to allow adequate time for each test and between tests.

ENTRIES

1. An entry is defined as a combination of horse(s), vehicle, and driver.
2. All entries must have an entry number before entering any class.
3. It is the driver's responsibility to display the proper number for the turnout entering the ring or obstacle course.

4. If a championship based on the USEF rules is offered, a change of any part of the combination constitutes a different turnout and must be assigned a separate number .
5. No award will be given to any competitor participating in any class without a number or while displaying the incorrect number for that turnout .
6. Management may allow changes of an entry (using a different vehicle for cones) while still counting towards compiling points towards a Championship . This must be clearly spelled out in the prize list .

DIVISION OF LARGE CLASSES

1. Large classes should be split by the judge, technical delegate/steward, or management if conditions warrant .
2. The size of the ring will determine when a class should be split .
3. Unless the ring is very large, classes of more than 14 entries should be split .

CLASSES OFFERED

1. There are many types of driving classes from which to choose . However, consideration should be given to the level of driver and availability of staff . In consultation with Pleasure Driving Technical Delegates, it has been suggested that the following classes be considered the more basic ones to start with at your competition .
2. Pleasure Driving: Turnout, Reinsmanship, and Working
3. Obstacle Driving: Timed, Fault and Out, Progressive, and Double Jeopardy (be mindful that this class requires a double set of markers) . These classes follow a prescribed course and are judged on time . Penalties are converted to seconds .
4. Additional classes include:
5. Driven Dressage - see the Driven Dressage booklet for specifications .
6. Drive and Ride Freestyle
7. Reinsmanship
8. Ladies to Drive
9. Gentlemen to Drive
10. Park Horse Class
11. Combination Hunter
12. Single Horse
13. Sporting Tandem
14. Carriage Dog Class
15. Picnic Class
16. "Putting to" Classes (An enclosed area is recommended if a "Putting to" Class is offered .)
17. Concours D'Elegance
18. Draft Horse Classes
19. Coaching Pleasure – Best Team, Turnout and Obstacles
20. Pleasure Drives - Turnout, Time, and Pace .
These classes require access to a large area of land .

TIES IN PLACING:

Ties for first place must be broken by a drive-off . Ties for lower placing may be broken by coin flip upon agreement of tied parties .

CLASS SPECIFICATIONS

CLASS TITLE	JUDGED ON	SHOWN	TO BE SCORED	RULE REFERENCE
TURNOUT	Primarily on the quality and suitability of turnout; performance.	Both ways of the ring at walk, slow trot, working trot and strong trot. Stand quietly and rein back.	Judged: 70% on condition, fit and appropriateness of harness and vehicle, spares and appointments, neatness and appropriate attire and overall impression; 30% on performance, manners, and way of going.	See CP216 for additional information.
WORKING	Primarily on the suitability of horse to provide a pleasant drive.	Both ways of the ring at walk, slow trot, working trot, and strong trot. Stand quietly both on the rail and line up; and rein back in the line up.	Judged: 70% performance, manners, and way of going; 20% on condition and fit of harness and vehicle; 10% on neatness of attire.	See CP217 for additional information.
LADIES DRIVING	Primarily on the suitability of turnout for a lady with emphasis on manners.	Both ways of the ring at walk, slow trot, working trot, and strong trot. Must rein back. Must stand quietly at any location in the arena.	Judged: 50% manners, performance, elegance, and suitability of turnout for lady; 25% skill of driver; 25% overall impression.	See CP218 for additional information.
GENTLEMEN'S DRIVING	Primarily on the suitability of the turnout for a gentleman with emphasis on manners.	Both ways of the ring at walk, slow trot, working trot and strong trot. May show boldness but not excessive speed. Must rein back. Must stand quietly at any location in the arena.	Judged: 50% manners, performance, elegance, and suitability of turnout for gentleman; 25% skill of driver; 25% overall impression.	See CP219 for additional information.
PARK (Shown to appropriate antique or antique type vehicle)	Primarily on gaits.	Both ways of the ring at Park walk, Park Trot, and Show Your horse/pony.	Judged: 70% performance, quality of horse and manners; 30% on overall impression.	See CP220 for additional information.
REINSMANSHIP (One- or Two-handed method of driving is acceptable)	Primarily on the ability and skill of the driver.	Both ways of the ring at walk, slow trot, working trot, and strong trot. Required to rein back.	Judged: 75% handling of reins and whip, control, posture, and overall impression of driver; 25% condition of harness, vehicle, and neatness of attire.	See CP221 for additional information.

CLASS SPECIFICATIONS

CLASS TITLE	JUDGED ON	SHOWN	TO BE SCORED	RULE REFERENCE
FREESTYLE REINSMANSHIP	The skill of the driver's execution of a two-minute, self- designed driving test .	Enter/halt/salute, to be followed by 3 elements in any order: walk, slow trot, working trot, strong trot, halt (stand quietly) rein back . Halt/salute/leave test area at working trot .	Must complete the test within the time limit . For scoring information please refer to CP223 .	See CP222 for additional information.
DRIVE AND RIDE	Performance, manners, way of going, and suitability in harness; Performance, manners, and way of going under saddle	In harness: walk, slow trot, working trot and strong trot . Required to stand quietly and rein back; Under Saddle: walk, trot and canter . Required to stand quietly and rein back	Judged: 50% on performance, manners, and way of going and suitability in harness; 50% on performance, manners and way of going under saddle .	See CP225 for additional information.
COMBINATION HUNTER	Performance, manners, way of going, and suitability in harness; Performance, manners, and way of going under saddle; Hunting performance over fences	In harness: walk, slow trot, working trot and strong trot . Stand quietly and rein back; Under Saddle: walk, trot, canter and hand gallop . Stand quietly and rein back . Over fences: course no more than four fences (combinations not permitted) . Protective headgear must be worn .	Judged: 40% on performance, manners, way of going and suitability in harness; 30% on performance, manners, and way of going under saddle; 30% on hunter performance over fences .	See CP226 for additional information.
SPORTING TANDEM	Performance, manners, and way of going in harness; Performance, manners, and way of going under saddle .	In harness: walk, slow trot, working trot and strong trot . When wheel horse is performing required trot gaits, leader may be allowed to canter . Stand quietly and rein back; Under Saddle: Leader shown at walk, trot, canter and hand gallop . Stand quietly and rein back . Entries may be asked to jump two fences . Protective headgear required .	Judged: 60% on performance, manners, and way of going in harness; 40% on performance, manners and way of going under saddle .	See CP227 for additional information.

CLASS SPECIFICATIONS

CLASS TITLE	JUDGED ON	SHOWN	TO BE SCORED	RULE REFERENCE
CONCOURS D'ELEGANCE	As a separate class, in conjunction with a specific class(es) or pleasure drives as designated by the organizer, or on overall impression throughout the class.	Pleasure drives as designated by the organizer.	Turnout which presents to most elegant effect . This will include vehicle, harness, appointments, horse(s), driver, passengers, grooms, etc., but above all, general impression is most important .	See CP 228 for additional information .
CARRIAGE DOG CLASS	Suitability of the dog to serve as a companion, performance, manners, way of going of the horse(s), and overall impression of the turnout, including the dog	Both ways of the arena at walk, slow trot and working trot; dog may be of any breed.	Judged: 60% on suitability of dog to serve as companion; 30% on performance, manners, and way of going of the horse; 10% on overall impression of turnout including dog . Entries with a dog clearly not under control may be eliminated .	See CP229 for additional information .
PICNIC CLASS	Performance, manners, and overall impression for Performance section; Quality of picnic presentation for Staging section	Performance: both ways of ring at walk, slow trot and working trot . Not to be asked for strong trot . Stand quietly in lineup . May be asked to rein back . Staging: unhitch and set up picnic . Horses taken to stable . Picnic judged as part of the class .	Performance section – 25% on performance, manners, overall impression . Staging section – 75% on quality of picnic presentation	See CP230 for additional information .

OBSTACLE DRIVING CLASSES

ENTRIES:

1. A driver may not compete more than once in the same obstacle class or in classes which use the same course, except as a pair or multiple.
2. A horse may not be entered more than once in the same obstacle class or in classes which use the same course.
3. A person who rides as a groom/passenger with one entry may compete as a driver on the same course.

EQUIPMENT AND PERSONNEL NEEDED

1. Cones, Numbers, Balls, Red and White Markers. Note: tennis balls, red marker for the right cone and white marker for the left cone which serve as directional markers.
2. Measuring Stick for cone setters
3. Stopwatches (3) and/or Electronic Timers
4. Whistle or Bell
5. Start and Finish Signs
6. Cone setters to reset obstacles between competitors
7. Scribe to assist the judge
8. Timers to monitor each competitor's time taken to complete the course

SCHOOLING

1. A practice obstacle must be provided for use in a specified area. Times for the use of the schooling area may be controlled by the Organizer.
2. Unless expressly permitted by the Organizer, driving, leading, or riding horses on any course used for competition at any time prior to or after the competition is prohibited. Failure to comply incurs elimination.
3. Within any division, schooling entries may be allowed at the discretion of the Organizer as published in the prize list. These entries are not eligible for competition and will receive no score or placing in any class. At the discretion of the organizer, a horse and/or driver may drive as a Schooling Entry on the same courses used in competition after they have completed those courses.

THE COURSE

1. The course may consist of individual (paired cones) or other types of markers (rails, fence panels, barrels, etc.).
2. Cones used as obstacles should be standard height (18" for traffic cones and 20" for FEI cones) with hollow tops to accommodate a ball, an orange or a similar round object.
3. FEI driving cones are permitted.
4. All balls used, regardless of material, should be equal size and weight.
5. Each obstacle on a prescribed course must be numbered consecutively and marked with red on the right, white on the left (Exceptions: Scurry, Pick Your Route and Gambler's Choice classes).
6. Any obstacle that cannot be clearly marked, must have a clearly drawn pattern explaining the correct entrance, exit and required path on the course diagram.
7. The number of an obstacle should be visible from the previous obstacle (i.e. #3 from #2).
8. Only in Gambler's Choice classes are point values displayed.
9. Obstacles requiring a halt, or a rein back are only permitted in Gambler's Choice classes.
10. If any part of an obstacle or start or finish marker is, at any time, disturbed or dislodged out of its sequence, driven backwards, or driven twice, it will be considered driven incorrectly (exceptions: Scurry, Pick Your Route,

Gambler's Choice and Double Jeopardy classes) and be scored under the rules for each specific class.

11. The entire turnout (all horses and vehicle) must pass through the markers. If the vehicle straddles a marker, a score for disobedience will be incurred regardless of an actual disturbance.
12. If the entire turnout passes outside of the markers, the competitor will be judged off- course, unless they correct their error prior to completing the next obstacle. They may be scored with a disobedience.
13. All wheels must pass through the start and finish markers to be considered driven correctly.
14. When a disturbance or dislodgement occurs at a complicated obstacle (figure of eight, U-turn, L- turn, etc.) the intended pattern must be completed as closely as the disturbance or dislodgement will allow, or the obstacle will be considered driven incorrectly and scored under the rules for each specific class.
15. Factors to consider when designing obstacle class courses include:
 - a. The dimensions and configuration of the arena or available space
 - b. The type of obstacle class offered
 - c. The degree of difficulty
 - d. The number of staff or volunteers needed for an efficient, smoothly run class
20. A course will be considered "different" if its pattern is reversed or its obstacle sequence is altered. A minimum 30% of the obstacles have their sequence changed or reversed. Removing or adding obstacles at the beginning or end of a diagrammed pattern does not constitute a course change.
21. A course diagram and applicable course distance, speed, and time allowed must be posted at least two hours before the start of the class.
22. Drivers must be allowed time to walk the course prior to the start of the class and to inspect each obstacle.

WHEEL MEASUREMENT AND OBSTACLE WIDTH SETTINGS

1. Unless prescribed by the specifications of a particular class (i.e. Progressive Cones), the following clearance guidelines for setting the width of the cones are recommended. Note: the clearance distance is added to the wheel width of each vehicle.)
2. Novice Classes 24" / 60 cm clearance
3. Intermediate Classes 20" / 50 cm clearance
4. Advanced Classes 12" / 30 cm clearance
5. Management must provide time, place, and personnel to measure the wheel width of the rear axle of each vehicle to be used in the obstacle competition. This can be done at an announced time and location or by having an official go to each competitor's stabling location.
6. Wheel measurements are done by placing a cone touching the outside of each rear wheel, then moving the vehicle forward and measuring the distance between the cones at the inside of the base.
7. In scheduling a class's 'order of go', it is advantageous to group vehicles with the same wheel width measurements together.

PENALTIES

DISOBEDIENCE:

1. A run-out is defined as evading an obstacle to be driven or the start/finish line.
2. A refusal is defined as stopping and stepping back or sideways before an obstacle. Stopping in front of an obstacle without dislodging it and without backing up, followed immediately by driving cleanly through is NOT PENALIZED.
3. If the halt is prolonged or if the horse backs a single step voluntarily or not, a refusal is incurred.
4. If, in the commission of the refusal, any part of an obstacle is disturbed and class specifications require repair or resetting, the procedure outlines in CP235 .4 will apply.

OTHER PENALTIES:

1. **Off Course:** A driver is off course when they deviate from the designed pattern shown on the diagram and drives an obstacle out of order before correcting the deviation . Any disobedience committed while correcting the deviation must be scored . Failure to follow a continuous line in a course diagram will not be considered off-course unless an obstacle is taken out of order .
2. **Outside Assistance:** A driver shall be eliminated if a groom or passenger touches the reins, whip, or brake or if the driver receives assistance from any source .
3. **Starting Signal:** Failure to cross the starting line within one minute of the signal to proceed or starting before the signal shall incur elimination .
4. **Equipment Failure:** Breakage of either harness or vehicle which necessitates a halt for repair shall incur elimination . Management or Technical Delegate may insist on a safety inspection of the vehicle before allowing it to be used in future classes .
5. An overturned vehicle incurs elimination .
6. **Groom(s) Dismounting:** If it becomes necessary for groom(s) or passenger(s) to dismount to assist the driver, penalties will be assessed as indicated in the class conditions, for each incident . If two grooms dismount it is considered to be two incidents . A third incident will incur elimination .

BREAK IN GAIT:

1. In pleasure driving competitions, cantering is not allowed, unless it is clearly stated in the prize list .
2. Management is strongly encouraged not to allow canter in any class unless it is held in a securely enclosed arena . If cantering is not allowed see chart below for guidelines .
3. In a multiple turnout, all horses must break gait for penalties to be assessed .

BREAK IN GAIT

GUIDELINES

BREAK IN GAIT	GUIDELINES
BREAK TO CANTER OR GALLOP	Four or more full strides, advantage gained. Six or fewer short strides, no advantage gained.
PROLONGED CANTER OR GALLOP	More than six full strides
BREAK TO WALK	Two full strides at the walk
BREAK FROM WALK	Three full strides of any other gait or stopping
STOPPING – REFER TO OBSTACLE CLASSES	Obstacle classes – Refer to Obstacles CP 241 Refer to Pleasure Driving class rules CP 257

PLEASURE DRIVE CLASSES

Pleasure Drive Classes take place over a course set up across the countryside and can be of any length, though they are generally held at distances from one to six miles . Courses over six miles should include a 5-10 minute rest stop .

1. **Course or Obstacle Observers:** The judge of a Pleasure Drive may appoint assistants to be placed at strategic spots on the cross-country course to officially observe and mark course violations . In a “walk” section, official observers should be placed where the entire section may be easily seen to score breaks

in gait. It is recommended that there be a minimum of one observer for each 100-yard increment or the walk section.

2. Timers: Pleasure Drives will require personnel to act as official timers. Electrical timers may be used (always with backup stopwatches) or manual timing with stopwatches may be done. If manual timing, it is recommended that three (3) stopwatches be used (includes backup stopwatch).
3. Timed or Pace Pleasure Drives: If a Vet Check is required during a cross country event, it must be done directly after the finish line. Management must provide an area large enough to accommodate multiple turnouts at the vet check area. Water should be provided for drinking and washing down the horses.
4. Pleasure Drive cross-country courses must be carefully measured, and the times accurately calculated. The start and finish lines must be clearly marked. An accurate map indicating all pertinent course markings and directional changes and a listing of times allowed for each section must be made available to drivers prior to the opening of the course for inspection. A map and order of starting should be posted at least two hours before the start of the class. Management has the choice of opening the course for inspection or running the course "blind" (without course inspections). The option chosen must be clearly stated in the prize list. If inspections are to be allowed, the times when the course will be open for inspection must be stated in the prize list. No change in any part of the class (course or time allowed) may be made after the posted inspection time without the notification of every competitor. It is recommended that Pleasure Drive courses over 6 miles or 10 kilometers include a 5-to-10- minute rest stop.
5. A briefing meeting prior to the start is helpful to clarify any local conditions that might affect the competitors' performance and to give important reminders to competitors. The time and place of the briefing, if one is to be held, should be posted along with the map and order of start.
6. It is recommended that competitors be allowed to leave the course following their individual drive, with ribbons being presented later at a designated time and place.

PLEASURE DRIVE COURSE WALK

7. Drivers must be allowed time to walk the course prior to the start of a class and to inspect each obstacle.
8. The driver shall not alter, adjust, or in any way move an obstacle or any part thereof.
9. Should a competitor have any questions regarding a specific obstacle, they should call it to the attention of the TD for clarification and/or adjustment.

USEF PRIZE LIST REQUIREMENT CHECKLIST: CARRIAGE PLEASURE DRIVING

Carriage Pleasure Driving

1. It is encouraged that 3-year-olds be restricted to competition in maiden, novice or limit classes and not be allowed to cross enter into other divisions. In multiple turnouts the restrictions should be applied considering the age of the youngest horse. Restrictions must be clearly stated in the prize list. (CP113)
 - a. If offering the Concours d'Elegance class, the prize list must state if:
 1. this class will be judged as a separate class,
 2. in conjunction with a Pleasure Drive,
 3. or by overall impression throughout the competition.
 - b. The prize list must state if the Pleasure Drive Course will be open to inspection or if it will be run "blind." If inspections are to be allowed, the times when the course will be open for inspection must be stated in the prize list.
 - c. The timing method for the Pleasure Drive must be clearly explained in the prize list.

USEF CHECKLIST OF GENERAL PRIZE LIST REQUIREMENTS

General

Link to General Rules Chapter 9, see GR019 for full list of Prize List Requirements <https://www.usef.org/forms-pubs/Qbn3Og5AY8Y/gr9-competition-prize-lists-entries>

Include the statement - "EVERY CLASS OFFERED HEREIN WHICH IS COVERED BY THE RULES AND SPECIFICATIONS OF THE CURRENT FEDERATION RULE BOOK WILL BE CONDUCTED AND JUDGED IN ACCORDANCE THEREWITH."

Federation Page- this page must be printed in its entirety and placed in a conspicuous position in the prize list of each Licensed Competition . This page must also include the classification of the Competition as well as the division or section ratings .

Entry Blank – must contain the current disclaimer and entry agreement . It must also include the name, age, sex, color and in case of all horses four years old or over, the height of each horse entered in any class (exception Four-in-Hand, Team, Collection, Championship and other classes in which the conditions state that the entry need not be named.) The entry blank must contain a space for an emergency contact phone number . For disciplines recognized by the FEI at non- breed restricted events, the entry blank must contain the citizenship of the riders, drivers, and vaulter . (GR906) All USEF fees appearing on the entry blank must be grouped together in one section of the page, preferable in a box separating them from other fees . (GR908)

Class Specifications - Complete class description and judging specifications for all classes that are offered which are not included in the USEF Rule Book. These must be included in the prize list or referred in the prize list to a conspicuous place on the competition's web site.

Fees & Prizes - Statement regarding entry fees, prizes offered in each class, and registration fees pursuant to GR206 which the Federation is assessing certain participants who are non-members of the Federation. If a licensed competition's prize list does not state whether or not the competition will refund entry fees in the event of a cancellation due to severe weather or other emergency, refunds of entry fees must be made upon request by the exhibitor within 30 days of the cancellation .

Prize Money Payment - Statements as to when and how the prize money will be paid – maximum of 30 days following the competition .

Local Headgear Laws -If local laws are more restrictive than the requirements of GR801 relating to protective headgear, Competition Management is required to publish the more restrictive local law (which shall control) in the prize list . See CP105 for CPD specific .

Sharps Containers – Competition management must place notice of this requirement in either the prize list or on a specific handout given to trainers on check in at the competition (GR1210.4) .

Exhibition Classes - If the competition is offering exhibition classes, they must be clearly stipulated in the prize list .

Local Classes - If the competition is offering Local Classes or sections, it must be stated in the prize list, and the territory of reasonable size and character must be printed in the prize list .

Opportunity Classes - If the competition is offering Opportunity Classes, the classes in the prize list must include "opportunity" in the name of the class . The prize list must also state whether or not horses and/or riders/drivers/handlers entered in Opportunity Classes can cross enter into the rated/recognized divisions . Unless the competition is using existing USEF class specifications, the prize list must list the class specifications for each Opportunity Class, to include but not be limited to: gaits required; judging criteria; and attire, tack, and equipment allowed . For breed restricted competitions, it must be stated in the prize list if the classes will be restricted to one breed or open to all . See GR821 for further specifications .

Unrecognized Classes - If offering unrecognized classes on a licensed date (see GR301), the prize list must clearly state that the classes are not recognized by USEF, and a separate entry blank must be used.

Officials – Name of officiating judges with the division(s) in which they will adjudicate and the names of the Federation stewards or technical delegates, provided they have accepted to serve (include the city and state that they live in). Both division and sections to be adjudicated must be listed for breed division judges, provided they have accepted to serve.

Management - List of competition officials (Directors, Officers, Chairman of the Show Committee, Manager, Secretary, and Veterinarians).

- a. Manager and Secretary must be Senior Active members of USEF. See USEF rules membership requirements.
- b. Licensee - The name of the Licensee (see GR133 and GR901 .6) and the name of the Chief Executive Officer or the person with the largest ownership interest.
- c. Course Designers - Name of the Hunter and Jumper and/or Trail Course Designer (Exception: Arabian, Saddlebred, Morgan, and Andalusian/Lusitano divisions).
- d. Veterinarian - Name and telephone number of the veterinarian – if on call, the phone number where they can be reached during the competition; if unknown, the prize list must state where this information will be posted during the competition.
- e. At competitions where the official veterinarian is on call, the prize list must include the time period when the veterinarian will be available to conduct measurements. (Only if the competition has classes that have height requirements.)
- f. Statements include but are not limited to:
 1. Include the statement – “EVERY CLASS OFFERED HEREIN WHICH IS COVERED BY THE RULES AND SPECIFICATIONS OF THE CURRENT USEF RULE BOOK WILL BE CONDUCTED AND JUDGED IN ACCORDANCE THEREWITH.”
 2. Statement concerning post entries:
 3. A tentative schedule of classes, by sessions.
 4. The exact date and location of the competition.
 5. A map and/or directions to the competition grounds.
 6. The rating of the competition must be stated on the cover.
 - a. For local member competitions, LOCAL competition must be stated on the cover.
 7. Statement as to type of stabling and whether stall doors will be provided.
 8. Statement of type of footing available in warm-up areas and competition arenas; the dimensions of the competition arenas must also be included.
 9. Statement as to which of the USEF Medal Classes, USEF Equitation Classes, and USEF/ USDF Qualifying Classes are to be offered.
 10. Statement concerning a particular system of judging to be used.
 11. A statement regarding food availability on the grounds
 12. All dogs must be contained; owners solely responsible for their behaviors. (GR1301 .6)

Class specifications - For all classes that are offered that are not included in the rule Book, specifications for these classes must be included in the prize list.

Driver's License Statement - GR901 .29 requires that the following rule be printed in the prize list for every licensed competition. If your competition prohibits the use of motorized vehicles on the competition grounds, this statement must still be printed in the prize list along with a statement prohibiting the use of motorized vehicles.

[Link to the USEF Website for following documents](#)

Waiver and Release of Liability

[https://www .usef .org/forms-pubs/FDs-plVXI9U/usef-waiver-release-of-liability](https://www.usef.org/forms-pubs/FDs-plVXI9U/usef-waiver-release-of-liability)

Entry Agreement

<https://www .usef .org/forms-pubs/7M4IexYMhK4/usef-entry-agreement-fillable>

Membership Statement

<https://www .usef .org/forms-pubs/CoGGskaV6AA/membership-statement>

Motorized Vehicle Statement

<https://www .usef .org/forms-pubs/cbaw91FyJac/motorized-vehicle-statement>

[SUGGESTED READING FOR THOSE INTERESTED IN CARRIAGE PLEASURE DRIVING](#)

- B.D.S. Introduction to Driving by The British Driving Society
- Drive Smartly-Drive Safely by the Carriage Association of America
- Driving & Judging Dressage by HRH Duke of Edinburg
- Driving a Harness Horse by Sallie Walrond
- Driving a Tandem by Paul Doliveux
- Driving Do's and Don'ts by Sallie Walrond
- Encyclopedia of Carriage Driving (English) by Sallie Walrond
- Judging Carriage Driving by Sallie Walrond
- On the Box Seat by Tom Ryder
- The Principles of Driving by The German Nat'l Equestrian Federation
- CAA Turnout and Appointments Series (set) by The Carriage Association of America
- The Art of Driving by Max Pape
- Carriage Terminology: Historical Dictionary by Don Berkebile
- Carriage Driving by Heike Bean and Sarah Blanchard
- Between the Shafts (DVD) by Jane MacInnes
- Double Up (DVD) by Jane MacInnes
- On the Aids: Driven Dressage (DVD) by Lawrence Poulin
- A Manual of Coaching by Fairman Rogers

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