

FEI HorseApp GUIDE FOR ATHLETES



ABOUT THE FEI HORSEAPP

The FEI HorseApp contains various modules to manage FEI Horses, including traceability features and monitoring of horse health at FEI Events. The FEI HorseApp is available for Athletes, National Federations, Veterinarians, Grooms, Owners, Trainers, and Organizing Committees. The app can be downloaded in the [Apple Store](#) or from the [Google Play Store](#).

HOW TO CREATE AN ACCOUNT

1. Open the app on your mobile device
2. Select “Don’t have an account? Create one”
3. Select the group in which you are registered with the FEI
4. Select **Next** in the top right corner
5. Fill in your personal details so your account can be matched with your FEI account and be activated.
IMPORTANT: If the information you provide does not match what the FEI has in their Database, a pop-up will be displayed on your screen. Select **Cancel** and edit any information. If the information is correct, but the FEI system cannot find you, select **OK**. An email will be sent to the FEI IT Support Team who will investigate it as soon as possible and get back to you.
6. Select **Submit** in the top right corner
7. If your information matches your FEI account, you will receive an email to activate your HorseApp account
8. Click the link in the email and follow the steps to create a password

FEI HORSEAPP FOR ATHLETES

Your horses can be managed with the FEI HorseApp. You must be associated with your horse and your horse be listed on your My Horses list before you can enter any information that is needed. To associate and manage your horses, follow [these step-by-step instructions](#). Athletes can use the FEI HorseApp to:

- ✓ **Upload Horse documents** to the FEI Database in accordance with Art. 137 of the [FEI General Regulations](#)
 - Instantly find a horse by scanning the bar code on a FEI document, searching by FEI ID number/name, or by using the [My Horses](#) functionality.
 - Use the advanced picture editing tool to crop and rotate your picture with a few easy clicks
 - Upload your document(s) directly to the FEI Database
 - [Click here](#) to see how to use the FEI HorseApp to upload documents to the FEI
- ✓ Fill in the **Horse Health Self-Certification Form** in accordance with the [FEI Veterinary Regulations](#) for all FEI Events worldwide
 - Instantly find a Horse by scanning the bar code on a FEI document, searching by FEI ID number/name or using the [My Horses](#) functionality
 - Fill in the relevant Self-Certification Form prior to arrival at a specific FEI Event
 - [Click here](#) to see how to submit the Horse Health Self-Certification Form on the FEI HorseApp

- ✓ **Enter daily Horse temperatures** in accordance with the [FEI Veterinary Regulations](#) for all FEI Events worldwide
 - Instantly find a Horse by scanning the bar code on a FEI document, searching by FEI ID number/name or using the [My Horses](#) functionality
 - Enter daily temperatures of FEI Horses twice a day for the three days leading up to the day of arrival at a FEI Event
 - Enter daily temperatures of FEI Horses twice a day during a FEI Event
 - [Click here](#) to see how to enter Horse temperatures on the FEI HorseApp

- ✓ **Check-in Horses** when required by the FEI in accordance with the [FEI Veterinary Regulations](#)
 - Instantly find a Horse by scanning the bar code on a FEI document, searching by FEI ID number/name or using the [My Horses](#) functionality
 - Check-in your Horse in two simple clicks to inform the FEI of the location of your Horse
 - [Click here](#) to see how to check-in a Horse on the FEI HorseApp

- ✓ **Upload negative PCR tests** when required
 - Instantly find a Horse by scanning the bar code on a FEI document, searching by FEI ID number/name or using the [My Horses](#) functionality
 - Quickly upload a photo of the necessary PCR test to the Horse's profile
 - [Click here](#) to see how to upload a PCR test on the FEI HorseApp

HORSE HEALTH REQUIREMENTS

In accordance with the [FEI Veterinary Regulations 2023](#) the [Horse Health Requirements](#) have been put in place to protect FEI Horses and global equestrian sports from the consequences of infectious diseases being transmitted before, during and after FEI Events. The requirements provide reassurance of the high health of equestrian sport Horses to global, continental, and national veterinary authorities and organizations, and help maintain and further improve the conditions for international movement of sport horses.

Q: When and where do the Horse Health Requirements apply?

A: In accordance with Art. 1027 and 1029 of the [FEI 2023 Veterinary Regulations](#), as of 1 January 2022, **ALL** Horses present at **ALL** FEI Events must fulfil the Horse Health Requirements via the [FEI HorseApp](#).

Q: Who is concerned by the Horse Health Requirements?

A: Athletes, Grooms, FEI Veterinarians, FEI Officials, Organizing Committees, Trainers, and Owners all need to be aware of the Horse Health Requirements.

Q: How do we fulfil the Horse Health Requirements?

A: All Stakeholders must use the [FEI HorseApp](#) to fulfil the requirements in accordance with the [FEI 2023 Veterinary Regulations](#).

Q: How are the Horse Health Requirements controlled?

A: The relevant requirements are controlled by FEI Veterinarians and FEI Officials at the Examination on Arrival and throughout FEI Events.

Q: What happens if we don't comply with the Horse Health Requirements?

A: In accordance with Annex VI of the [FEI 2023 Veterinary Regulations](#), sanctions will apply for non-compliance.

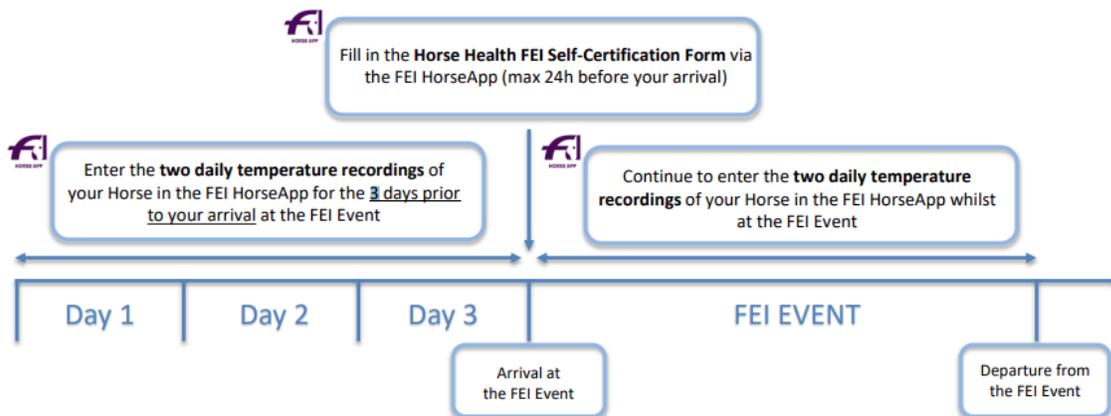
COMPLETING THE HORSE HEALTH REQUIREMENTS

Athletes, Grooms, Owners etc. must fulfil the Horse Health Requirements for **each Horse** that will be present at an FEI Event. Grooms can create a FEI ID account to be able to connect to the FEI HorseApp. Visit [this FEI How To guide](#) to register a Groom with the FEI.

- ✓ Take two daily temperature readings for every horse that will be present at an FEI Event for the three days leading up to the arrival at an FEI Event
 - Enter the two daily temperature recordings in the FEI HorseApp daily prior to arriving at an FEI Event
 - Guidelines on how to enter temperatures on the FEI HorseApp can be found [here](#)
 - Example: If you plan to arrive at the event on Thursday, you will have to enter the temperatures for the three preceding days (Monday, Tuesday, and Wednesday)
- ✓ Fill in the Horse Health FEI Self-Certification Form for all horses attending an FEI Event
 - To be filled and submitted via the FEI HorseApp the day before or day of arrival at an FEI Event
 - Guidelines on how to fill in the FEI Self-Certification Form can be found [here](#)
- ✓ Taking and entering of two daily temperature readings for each Horse whilst at an FEI Event
 - To be entered in the FEI HorseApp daily
 - Make sure that the temperature recordings are entered twice a day from arrival until departure
 - Guidelines on how to enter temperatures on the FEI HorseApp can be found [here](#)



Summary of what the PR has to do for its Horse to fulfill the Horse Health Requirements



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HELPFUL REMINDERS

- ✓ Remember to **bring your own thermometer** to the Event and make sure it is readily available at arrival as you will have to take the temperature of each horse after unloading them.
- ✓ Make sure to be **accompanied by a second person** when presenting your horse for temperature taking, to have one person handle the horse and the second person to take the rectal temperature. It is not the responsibility of FEI Veterinarians or FEI Officials to handle your horse when the temperature is being taken.
- ✓ We encourage you to **record extra temperatures** before an FEI Event to ensure that you can enter this information on the FEI HorseApp if necessary.

VACCINATION REQUIREMENTS

According to the [FEI Veterinary Regulations](#), Equine Influenza vaccination details must now be recorded in both the FEI HorseApp and in the horse's Passport. It is required that vaccination details are entered on the same day that the vaccine is administered, and that the veterinarian be in the presence of the horse. The veterinarian must record both the name and batch number of the vaccine.

The equine influenza vaccination module on the FEI HorseApp will enable vaccination details to be recorded in a fully digital format, in addition to being recorded in the Horse's Passport.

1. Vaccination Recording
 - Any equine influenza vaccination administered to an FEI Horse will be registered on the FEI HorseApp by the administering veterinarian.
 - Vaccination details must be entered on the same day the vaccine is administered, including the vaccine name and batch number.
 - If the Horse receives a vaccination against equine influenza and does not have any vaccination history registered on the FEI HorseApp, the last valid equine influenza vaccination administered to the Horse must be recorded on the FEI HorseApp. You will also need to upload the vaccination page(s) of the Horse's passport that contain all the prior equine influenza vaccination details.
 - This only applies for Equine Influenza Vaccinations.
2. Data Accuracy
 - Any vaccination details recorded on the FEI Horse App will go through a verification process to ensure the data is accurate.
3. Access for Veterinarians
 - Licensed veterinarians, including those not registered with the FEI, will be able to record vaccination details after completing an e-learning module that lasts about 10 minutes.
4. Vaccination verification during the Examination on Arrival at FEI Events
 - During the Examination on Arrival at FEI Events, the FEI Official Veterinarians will be able to easily view each horse's vaccination status directly on the FEI HorseApp at the same time they verify the Horse Health Requirements.
5. Notifications System
 - Automatic reminders before vaccinations lapse and information notifications will be sent to Persons Responsible (PRs) and Horse owners to ensure Horses meet the necessary vaccination requirements.

Veterinarians can enter vaccines into the FEI HorseApp by following the instructions below:

- ✓ **Log In** to The FEI Horse App with your FEI ID number and password
 - If you do not already have an FEI ID or if you have one but not as a veterinarian, you can [create a vaccinating veterinarian profile by following these instructions](#).
- ✓ Choose to access the FEI HorseApp as a **Veterinarian**.
- ✓ Click on the menu on the left-hand side, select **Synchronization status** and click on **Refresh now**.
 - It is highly recommended that you refresh the offline database before you leave a location with internet access to make sure you have the latest data available on the FEI HorseApp, in case you do not have any internet connection where the horse will be vaccinated.
- ✓ Click on **Vaccinations**.
- ✓ When you open the vaccinations section, you will be directed to the **My Vaccinations** page and see all the vaccination details you have entered for all FEI Horses.

- ✓ Click on **New Vaccination**.
- ✓ Here you can choose to do one of the following options:
 - **Scan Horse Microchip** using a Bluetooth microchip reader, this will open the profile of the Horse directly.
 - If you do not have a compatible microchip reader or cannot find the microchip, choose any of the options to search for the Horse by name or FEI ID number.
- ✓ Enter the vaccination details on the FEI HorseApp. You can save them as a draft by clicking on the **blue button** for submission after you have vaccinated the horse.
- ✓ If you administer a vaccination against equine influenza other than the first vaccination of the Primary Course (i.e. V1) and the Horse does not have any historical vaccination details registered on the FEI HorseApp, the last valid equine influenza vaccination administered to the Horse must be recorded on the FEI HorseApp. **Click on Update history.**
 - Enter the last valid vaccination against equine influenza administered to the horse. Upload the vaccination page(s) of the Horse's passport that contain all the equine influenza vaccination details and click on the **green button** to submit.
 - Even if the last vaccination details are not validated, you can still enter a new vaccination. You can see the vaccination details you have saved with the status NOT SUBMITTED, select the vaccination details with the status NOT SUBMITTED and click on the **edit blue icon** to finalize the process.
- ✓ Once you have entered all the vaccination details and uploaded the vaccinations page of the horse's passport with the new vaccination details written in, click on the **green button** to submit the new vaccination on the FEI HorseApp.
- ✓ You will see all the vaccination details you have recorded on the FEI HorseApp for all FEI Horses on the section **My vaccinations**. You will also see the status of the vaccinations.
 - **VALIDATED:** the vaccination details are validated.
 - **REJECTED:** the vaccination details are rejected, all persons associated with the Horse and the veterinarian will be notified by email with the rejection comment.
 - **PENDING VALIDATION:** the vaccination details are pending validation. This status does not block any veterinarian for recording a new vaccination.

TROUBLESHOOT

HOW DO I FIND MY FEI NUMBER?

Need help finding your FEI number? [Follow these steps](#) to acquire this number.

1. Go to the [FEI Database](#)
2. Click on **Person** in the top menu
3. Search for yourself using the different options and filters
4. Click **Search**
5. A list of options will appear. If your name does not appear, try searching again with less criteria.
6. You will see your **8-digit FEI number in the FEI ID column** OR click on your name to open your **Person Detail** page

HOW DO I ADD, ASSOCIATE, AND MANAGE HORSES ON THE APP?

You must be associated with your Horse and your Horse be listed on your My Horses list before you can enter any information that is needed. To get started, follow [these step-by-step instructions](#).

HOW CAN MY GROOM REGISTER WITH THE FEI?

Grooms can now [self-register](#) and create a FEI account to have access to exclusive features on the FEI HorseApp. For additional help, learn how to register with the FEI [here](#).

HOW DO I UPLOAD PICTURES OF MY HORSES IN THE APP?

Uploading pictures can help FEI Veterinarians identify your horse when required. Learn about how to take and upload photos of your horse [here](#).

HOW DO I SUBMIT MY HEALTH SELF-CERTIFICATION FORM?

Fill in the relevant self-certification form for each horse attending the Event prior to arrival using the HorseApp. This can be done the day before arrival or on the day of arrival. Learn how to submit the form [here](#).

HOW DO I RECORD MY HORSE'S TEMPERATURE?

Temperatures must be recorded twice daily for three days leading up to the day of arrival at a FEI Event and twice a day during a FEI Event. Learn about how to record temperature [here](#).

HOW DO I CHECK IN MY HORSE?

Inform the FEI of your horse's location and arrival with the HorseApp. This is important in the event of an outbreak. Learn about how to check in your horse [here](#).

HOW DO I UPLOAD A PCR TEST?

Provide a photo of your horse's negative PCR test for EHV-1 prior to the event in the Horse App. Learn about how to upload this document [here](#).

HOW DO I REPORT AN INCORRECT PERSON ASSOCIATED WITH MY HORSE?

If there is a person listed as being associated with your horse, but you don't know who they are, someone has perhaps added your horse to their list by mistake. Click [here to report an incorrect person](#) associated person with your horse.