

LICENSE APPLICATION & RENEWAL GUIDE

How to Apply for or Renew a Competition



REGULAR COMPETITIONS

- **APPLICATION DEADLINE:** 60 days prior to the competition start date (120 days for Eventing competitions)
- **RENEWAL DEADLINE:** 60 days after the last day of the competition
- **HOW TO SUBMIT:** Submit on the Competition Dashboard
 - **Need to register a new Licensee account?** Read the [Licensee Registration Guide!](#)
- **FEES:**
 - USEF Regular Application fee: \$100 (*new competition or <300 horses previous year*), \$250 (*300-999 horses previous year*), \$500 (*>1000 horses previous year*)
 - USDF Recognition fee: \$100 (*Dressage competitions only*)

LOCAL AND LITE COMPETITIONS

- **APPLICATION DEADLINE:** 30 days prior to the competition start date
- **RENEWAL DEADLINE:** 60 days after the last day of the competition
- **HOW TO SUBMIT:** Submit on the Competition Dashboard
 - **Need to register a new Licensee account?** Read the [Licensee Registration Guide!](#)
- **FEES:**
 - USEF Local or Lite Application fee: \$50 (*Lite application fee is currently waived*)

IMPORTANT: Applications submitted without payment are considered incomplete and will **not** be processed until payment and the complete application that is signed by an officer/owner on the Licensee account is received.

LATE RENEWALS



ACCEPTED - If the renewal is submitted at least 60 days (or 30 days if Local/Lite) prior to the start of the competition and there are no mileage conflicts, the renewal is accepted. The competition is considered “new”. Mileage protection and date priority are forfeited.



PRESIDENTIAL MODIFICATION REQUIRED - If the renewal is submitted less than 60 days (or 30 days if Local/Lite) prior to the start of the competition, a Presidential Modification to request a late renewal is required. Complete the request on the Competition Dashboard.

LATE APPLICATIONS



PRESIDENTIAL MODIFICATION REQUIRED - If the application is submitted less than 60 days (or 30 days if Local/Lite) prior to the start of the competition, a Presidential Modification to request a late renewal is required. Complete the request on the Competition Dashboard.