

ONLINE ACCIDENT/INJURY SUBMISSION GUIDELINES



Online Accident/Injury reports can be accessed via the Licensed Officials Dashboard under the Competition Report Dashboard. Select the correct competition, then click on the Accident/Injury Report tile.

HUMAN ACCIDENT/INJURY REPORTS

Select New Human Accident/Injury Report

- Complete all required questions (*indicates information that is required)
- Select Accident/Injury Type
- Use the search icon to find a USEF rider or horse
- If “Other” is selected for any question, please provide your answer in the given text box
- Use the search icon to find the Safety Coordinator
 - As of 12/1/2023 the Safety Coordinator must be a Senior Active member or a Subscriber member of the Federation and comply with the SafeSport Training requirements.
- Select “Save and Continue” to proceed to the attachments page

Human Accident/Injury Report Attachments

- Entry Blank
 - Must be submitted for all accidents/injuries
- Medic Report Form
 - Must be uploaded if Individual is evaluated or treated by Qualified Medical Personnel
- Other documents
 - Eyewitness reports, liability waivers, Return to Competition Medical Release forms, etc.

EQUINE ACCIDENT/ILLNESS REPORTS

Select New Equine Accident/Illness Report

- Complete all required questions (*indicates information that is required)
- Select Accident/Injury Type
- Use the search icon to find a USEF horse, owner, trainer, and rider
- If “Other” is selected for any question, please provide your answer in the given text box
- Use the search icon to find the Safety Coordinator
 - As of 12/1/2023 the Safety Coordinator must be a Senior Active member or a Subscriber member of the Federation and comply with the SafeSport Training requirements.
- Select “Save and Continue” to proceed to the attachments page

Equine Accident/Illness Report Attachments

- Entry Blank
 - Must be submitted for all equine accidents/illnesses
- Vet Report Form
 - Must be uploaded if horse is evaluated or treated by Veterinarian
- Other documents
 - Eyewitness reports, liability waivers, etc.