Community Outreach Organizations Program – Information to Provide in Online Application

Point of Contact
- Name
- Email
- Phone Number

Organization Information
- Name
- Street Address
- City
- State
- Zip code
- Website
- Social media accounts
- Executive Director name
- President name
- Mission
- Demographics for paid staff, board members, volunteers, and participants as applicable/available (including race, gender identity, age, disability status, military veteran status)

Programming and Services
- Do you provide services/programming for free or on a sliding scale of fees based on economic need?
- Do you provide mounted programming?
- Do you provide unmounted programming?
- Is programming offered year-round?
- Is this a therapeutic riding or equine-assisted therapy program?

Attachments
- Proof of Non-Profit Status
- Proof of commercial liability insurance
- Letter of recommendation from equestrian industry professional. This professional cannot be on staff.
- Letter of recommendation from current or former participant

- Letter of recommendation by a licensed medical or mental health professional speaking to the medical/therapeutic value of the program *Therapeutic or Equine-Assisted Therapy programs only*
- Essay – How does your organization fill a gap in services/programming in the horse industry for under-represented and under-served groups?
- Evidence of human welfare practices (for example, via documented policies, our website, photos, etc.)
  - Helmets are required for all mounted/driven programming at the facility. Helmets must meet current ASTM/SEI equestrian helmet standards
  - Closed-toe shoes are required for people interacting with horses
  - Participant to Staff/Volunteer ratio must be appropriate to a given facility and population to ensure safety of all horses and humans.
  - First time participants must complete a "Safety 101" training as an introduction to working with horses before they interact with the animals
  - Emergency Protocols are in place (First Aid/CPR Certified staff; Fire evacuation plan; Phone or cell phone is on site and accessible at all times)
  - Private bathroom with a door and walls must be accessible to participants
- Evidence of horse welfare practices (for example, via documented policies, our website, photos, etc.)
  - In consultation with appropriate and relevant professionals, Community Outreach Organizations should develop a sound health care program for their equines, appropriate to the facilities and environment, including but not limited to the below:
    - Veterinary exams, vaccines, medication protocols, and dental exams under veterinary guidance
    - Hoof care under the guidance of veterinary and farrier care
    - Access to food and water – adequate nutrition and access to clean water is provided and appropriate body weight is maintained as per the veterinary guidelines
    - Appropriate exercise balanced with time off to maintain a healthy body weight and healthy mental/emotional state for a given horse. Veterinarian to be consulted about the appropriate working schedule.
    - Tack and other equipment is properly fitted and maintained
    - Indoor facilities are well kept and safe for horses
    - Proper maintenance of pastures, paddocks, and other outdoor spaces