



**USEF/USEA
Eventing Jumping Course Designer
Apprentice Evaluation Form**



Name of Applicant (print): _____ USEF ID: _____

Name of Official (print): _____ USEF ID: _____

Competition Name: _____

Competition Location and Date: _____ USEF Competition ID: _____

Select the levels that apply and the number of tests apprenticed:

- Beginner Novice _____
 Novice _____
 Training _____
 Modified _____
 Preliminary _____
 Intermediate _____
 Advanced _____
 CCI1* (S or L) _____
 CCI2* (S or L) _____
 CCI3* (S or L) _____
 CCI4* (S or L) _____
 CCI5* (S or L) _____

Number of days apprenticed: _____

Using a scale of 1-5, 5 being “Exceptional candidate for promotion” and 1 being “Not ready for promotion,” rate the apprentice’s ability per the following statements. If appropriate, include any comments on page 2 or a separate page.

1. _____ Understands the track of the course, the placement of the fences along the track, related distances, the dimension and type of the fence, the equipment used to build the fence, the effects of the terrain and footing, the inter-relationship of all the above, the appropriateness for competition, options, and safety.
2. _____ Course legal and correctly built, course appropriate for the level, course diagram complete and correct, measurement of fences and the track, understands suggested versus mandatory changes.
3. _____ Organization, problem solving, scoring of faults including disobediences, knockdowns, falls, timing, eliminations.
4. _____ Appropriate and legal warm-up areas, necessary officials, including briefings, importance of teamwork between officials, organizers, and staff, chain of command between officials, organizers, and staff, rapping and other violations, physical inspections of course, criteria for each level.
5. _____ Carefully listens to others to gain a full understanding of the issues. Exhibits a courteous, conscientious, and business-like manner in all work-related activities, and when communicating with others. Acts for the spirit of the sport without regard to convenience or self-interests. Communicates confidentially and clearly information including intended outcomes and foreseeable risks.

Please provide an explanation for any rating of 3 and below. Do not hesitate to continue on an additional sheet of paper.

Recommend Do Not Recommend

Official's Signature: _____ Date: _____

Apprentice's Signature: _____ Date: _____

The course designer will complete and sign the form and give a copy to the apprentice. The apprentice is responsible for uploading the completed and signed form to their licensing checklist on the USEF website.